

September 05, 2025

Dear Member,


Sub: Notice of the 29th Annual General Meeting and Annual Report for F.Y. 2024-25

We wish to inform you that the 29th Annual General Meeting ("AGM") of the Company is scheduled to be held on Monday, September 29, 2025 at 03:00 p.m. (IST) through Video Conferencing ("V.C.") to transact the businesses as mentioned in the Notice of the AGM.

In this regard, in compliance with Regulation 36(1)(a) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR"), electronic copies of the Notice of AGM along with Annual Report for F.Y. 2024-25, have been sent through e-mail to all those members whose e-mail addresses are registered with the Company or Depositories or Depository Participant(s) ("DPs") or Registrar and Share Transfer Agent ("RTA") of the Company.

However, as per the records available with the Company, we observe that your e-mail address is not registered against your Demat account/Folio No. as on the cut-off date i.e. Friday, August 29, 2025. Accordingly, we are unable to send the copy of the Notice of the AGM along with Annual Report for the FY 2024-25 to you electronically.

Therefore, in accordance with Regulation 36(1)(b) of SEBI LODR, we are sending you this letter to inform you that the Notice and Annual Report for FY 2024-25 can be accessed on the website of the Company through the following links/ QR Code:

Particulars	Annual Report for FY 2024-25 along with Notice of AGM	
Web-link	https://investor.gmraero.com/annual-reports	
Path	https://gmraero.com/ >> Investor Relations >> Financials & Reports >> Annual Report >> FY2025	

Additionally, Notice of the AGM and Annual Report are available on the website of the stock exchanges on which the securities of the Company are listed, i.e., BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com, respectively.

Key details of AGM are as follows:

S.No	Particulars	Dates
1.	Cut-off date for e-Voting	Monday, September 22, 2025
2.	E-Voting start date and time	Thursday, September 25, 2025 at 09:00 A.M. IST
3.	E-Voting end date and time	Sunday, September 28, 2025 at 05:00 P.M. IST
4.	Speaker Registration start date and time	Thursday, September 25, 2025 at 09:00 A.M. IST
5.	Speaker Registration end date and time	Friday, September 26, 2025 at 05:00 P.M. IST

Detailed information with respect to procedure for e-voting and participation at the AGM, Speaker Registration, etc. are contained in the Notice convening the AGM.

You are also requested to register / update your email address with the Company/Registrar & Share Transfer Agent i.e KFin Technologies Limited at the earliest through your Depository Participant in order to receive all the important information and documents in future, electronically from the Company.





In case you have any queries, please feel free to reach out to the Company's Registrar and Share Transfer Agent, KFin Technologies Limited, Selenium Tower B, Plot Nos. 31 & 32, Gachibowli, Financial District, Nanakramgula, Hyderabad- 500 032 at einward.ris@kfintech.com, Toll Free No: 1800-309-4001

Looking forward to your participation at the ensuing AGM of the Company.

Additional information for Members:

- 1) In terms of SEBI Circular no. SEBI/HO/MIRSD/POD-1/P/CIR/2024/81 dated June 10, 2024 and other applicable provisions, the Members of the Company (who have not opted for the nomination) are encouraged, in their own interest, to provide 'choice of nomination' for ensuring smooth transmission of securities held by them as well as to prevent accumulation of unclaimed assets in securities market. To avail the facility of nomination or to opt out or cancel/ make any variation in the already submitted nomination, Members are requested to reach out to RTA in case of shares held in physical mode and to their respective DPs in case of shares held in Demat form.
- 2) SEBI, vide its Master Circular No. SEBI/HO/ MIRSD/POD-1/P/CIR/2024/37 dated May 07, 2024, prescribes common and simplified norms for processing investor service requests by RTA and norms for furnishing PAN, KYC (contact details, bank details and specimen signature) and nomination details. As per the said circular, it is mandatory for the members holding shares in physical form to, inter-alia, furnish PAN, KYC details etc. Members holding shares in physical mode who have not registered the said details, would be eligible for lodging grievance or service request only after registering the said details.
- 3) This is to inform that SEBI vide its circular dated July 02, 2025, has opened a **Special Window** for a period of six-month which commenced on **July 07, 2025 and valid till January 06, 2026** for re-lodgement of transfer deeds that were originally lodged before April 1, 2019, but were rejected, returned, or left unattended due to deficiency in the documents/process/or otherwise. During this period, the securities that are re-lodged for transfer will be issued only in Demat mode. For further details, you may refer to the company's website at <https://investor.gmraero.com/special-window-relodgement-transfer-requests-physical-shares>.

In view of the same and to eliminate all risks associated with physical shares and avail various benefits of dematerialisation, you are advised to dematerialise the shares held by you, if any, in physical form. You can contact the Company or RTA, for assistance in this regard.

- 4) In accordance with the applicable provisions of the Companies Act, 2013 (Act) read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) (IEPF Rules), all unclaimed dividends, if not claimed for a period of seven (7) years from the date of transfer to Unclaimed Dividend Account of the Company, are required to be transferred by the Company to the Investor Education and Protection Fund (IEPF) along with all the shares in respect of which dividend has not been claimed.

Accordingly, the Company has transferred the Shares and Dividends to IEPF Authority pertaining to FY 2012-13 and 2013-14, the details of which are available on the website of the Company.

In case your shares and dividend have been transferred to IEPF, you are requested to claim them from the IEPF Authority by submitting an online application in web Form No. IEPF-5 available on the website www.iepf.gov.in as per the procedure prescribed under the Act. The Company is processing the claim requests as and when received from shareholders who are filing the IEPF 5.

Details of the Nodal Officer of the Company are available on the website of the Company at <https://investor.gmraero.com/contact-us>.

Thanking you
Yours faithfully,

For **GMR Airports Limited**
(Formerly GMR Airports Infrastructure Limited)

Sd/-
T. Venkat Ramana
(Company Secretary & Compliance Officer)
(ACS 13979)

Regd. Office: Unit No. 12, 18th Floor, Tower A, Building No. 5, DLF Cyber City, DLF Phase- III Gurugram- 122002, Haryana.